



Coordinator of Justice Services

Wage:	\$50,000 - \$55,000 Annual Salary, dependent upon education and experience
Benefits:	Paid sick days for yourself and family, 4 weeks of vacation, comprehensive benefits package, 5.5% employer matched pension
Hours:	Full-Time, Monday to Friday 8:00am – 4:00pm (Flexibility required to accommodate member needs)
Location:	Kwadacha Community (Fort Ware), or willingness to travel to community every other week

About Us

Kwadacha Nation (Tsek'ene) is commonly known as Fort Ware and is located approximately 570 km north of Prince George, at the confluence of the Fox, Kwadacha, and Finlay rivers in the Rocky Mountain Trench. Kwadacha Nation strives to maintain a balance of resources and the needs of our people for current and future generations as taught by our ancestors. Our vision is that Kwadacha Dune are healthy, prosperous, self-sufficient, and protectors of khuta khudowa uwidlah (everything the creator gave us).

Responsibilities

Reporting to the Manager of Family and Social Services, the Coordinator of Justice Services will operate as part of a multi-disciplinary team, which provides holistic services to Indigenous Peoples living in Kwadacha, BC. The Coordinator of Justice Services is responsible for administering the Khutsekzik' e' Justice Program and supporting Kwadacha members who are involved in the criminal justice system.

- Act as an advocate for those navigating the criminal justice system as needed by establishing and maintaining relationships with the RCMP, the court system, and community resources.
- Coordinate and participate in restorative justice services and circles.
- Assist clients with problem solving and developing alternative measures and healing plans.
- Liaise with relevant Indigenous and non-Indigenous community agencies and services.
- Advocate for members and help them navigate the justice system.
- Coordinate and facilitate land-based healing camps, workshops, and support groups.
- Report statistics and complete narrative reporting for the Indigenous Justice Program.
- Familiar with relevant legislature and justice-related processes.
- Keep running records of all contact with RCMP, clients, court services, and/or other agencies.
- Aid clients in the process of healthier living through referrals, support and guidance.
- Establish healthy boundaries with community members and act as a role model for healthy living.
- Other duties and responsibilities as assigned

Qualifications

- Post-secondary degree or diploma in Social Work, Psychology, or a related field, or an equivalent combination of education and experience. Any experience will be considered an asset.
- Clear Criminal Record Check and Vulnerable Sector Search, and reference checks
- Valid Class 5 BC Driver's License and clear Driver's Abstract

To Apply: Send a resume to

Shannon Pirhonen
Manager of Family and Social Services
SPirhonen@kwadacha.com

OR

Chelsie Nanez
Coordinator of People Services
Cnanez@kwadacha.com

In accordance with Section 41 of the BC Human Rights Code and Section 15 of the Canadian Charter of Rights and Freedoms, preference may be given to qualified candidates with Aboriginal Ancestry.